

HeART of Hope, LLC. Music Services
CLASS POLICIES & PROCEDURES

Tuition & Fees**Basic Packages**

Lesson Type	Ages	Pricing Options
<p style="text-align: center;">1 Hour Private</p> <p>Offered weekly or bimonthly</p>	12 years and older	<p style="text-align: center;">\$80/week Month-to-Month \$320/month*</p> <p style="text-align: center;">\$75/week 36 Week Commitment \$300/month*</p> <p style="text-align: center;">\$70/week 36 Weeks Paid in Full \$280/month or \$2,520.00 Total</p>
<p style="text-align: center;">45 Minute Private</p> <p>Offered weekly or bimonthly</p>	5-11 years old	<p style="text-align: center;">\$60/week Month-to-Month \$240/month*</p> <p style="text-align: center;">\$55/week 36 Week Commitment \$220/month*</p> <p style="text-align: center;">\$50/week 36 Weeks Paid In Full \$200/month or \$1,800.00 Total</p>

**Monthly charge will be calculated based on how many weekly lessons are in that month*

Alternative Packages

Lesson Type	Ages	Price Breakdown
<p style="text-align: center;">1 Hour Semi-Private (2-3 members)</p> <p>Offered only over a 9 month commitment</p> <p>Requires 2 member commitments</p>	6 and older	<p style="text-align: center;">\$40/week per member 36 Week Commitment \$160/month*</p> <p style="text-align: center;">\$35/week 36 Weeks Paid in Full \$140/month or \$1,260.00 Total</p>

<p>1-Hour Tune-Up Lesson</p> <p>Offered for students wanting to return briefly to improve technique - no commitment necessary</p>	<p>12 years and older</p>	<p>\$80/lesson</p>
<p>45 Min Lesson Consultation</p> <p>Pinpointing vocal issues and offering solutions - includes notes, recommendations, and helpful resources</p>	<p>6 and older</p>	<p>\$50/Lesson</p>

**Monthly charge will be calculated based on how many weekly lessons are in that month*

Billing Schedule

Lessons begin after the first month of lessons is paid in advance. Invoices will be billed monthly on the 15th and **due** by the 1st of each month for that month's lessons. Any **late payments** will incur a charge of 1.5% per month of the amount past due.

Online payments (using Debit/Credit) will be charged a 3% convenience fee. You may manually pay your invoice by opening and choosing "click here to pay online." You may choose **automatic payments** which will be charged on the invoice date.

Attendance

<p>9 Month Private Lesson Commitment (36 Weeks)</p>	<p>Month to Month Commitment</p>	<p>9 Month Semi-Private Lesson Commitment</p>
<p>Unless it is a bank holiday or pre-arranged teacher absence, students who choose a 9 month commitment are given three makeup lessons and three excused absences total. This means three lessons may be made up and three lessons may be missed with no extra cost (a total of six absences allowed per nine month agreement period). After six lessons are missed, students will pay for missed lessons.</p>	<p>Students with a month to month commitment are allotted 1 makeup lesson per month. Any absences exceeding this 1 makeup, will be charged the total lesson price.</p>	<p>Semi-Private lessons are purposefully priced for a 9 month commitment to group lessons. To honor other members committed to these lessons, any missed lessons will still be charged and will not have the opportunity to be made up.</p>

Refunds

9 Month Commitment (36 Weeks)	Month to Month Commitment
If a student chooses to end the lesson term before finishing the nine-month vocal training agreement, he or she will still be responsible for paying for the remaining lessons. If the teacher chooses to terminate lessons before the nine-month training agreement, students will be refunded for any remaining paid, unused lessons.	If a student chooses to end lessons before the end of the month, he or she will still be responsible for paying for the remaining lessons. Exceptions to this policy may be made for emergencies (decided case by case).

Owner's Residential Privacy

Please honor and protect the privacy of our family and home. Because our business is located in a residential home, we ask that you do not post or share the address of lessons with any persons other than those attending lessons or transporting students for lessons.

Student Name: _____

I, _____ (Responsible Party Printed Name), hereby acknowledge that I have read and agree to each policy explained in this Class Policies & Procedures, indicated by my initials (initial below):

- _____ Tuition & Fees
- _____ Billing Schedule
- _____ Online Payments
- _____ Attendance
- _____ Refunds
- _____ Owner's Residential Privacy

Lesson Agreement

I, _____ (Responsible Party Printed Name), agree to pay for the selected pricing options:

Please Select the Box that Applies:

Monthly charge will be calculated based on how many weekly lessons are in that month (i.e. 4 weeks in month = 4xWeekly Lesson Rate)

Option A - Standard / Month-to-Month Lesson Rates

- 1 Hour Private Weekly Lesson - \$80/week
- 45 Min Weekly Lessons (6-11 years old) - \$60/week
- 1 Hour Tune Up Lesson - \$80/Lesson
- 45 Min Lesson Consultation - \$50/Lesson

Option B - 36 Weekly Lessons with HeART of Hope, LLC. over a consecutive nine-month period Rates - Not Paid in Full - Paid Monthly

- 1 Hour Private Weekly Lesson - \$75/week
- 45 Min Weekly Lessons (6-11 years old) - \$55/week
- 1 Hour Semi-Private Lesson (2-3 Members - 9 Month Commitment Required) \$40/week per member

Option C - 36 Weekly Lessons with HeART of Hope, LLC. over a consecutive nine-month period - Paid in Full at Discounted Rate

- 1 Hour Private Weekly Lesson - \$70/week - **\$2,520.00 Total**
- 45 Min Weekly Lessons (6-11 years old) - \$50/week - **\$1,800.00 Total**
- 1 Hour Semi-Private Lesson (2-3 Members - 9 Month Commitment Required) - \$35/week - **\$1,260.00 Total**

Please select the instrument you commit to study:

- Voice
- Beginner Guitar
- Beginner Piano

I would like to be set up with online Auto-Pay for each invoice:

- Yes
- No

Responsible Party's signature

Date

Relationship to Student